## Donor Privacy Agreement: Talbert House

This Donor Privacy Agreement outlines the commitment of Talbert House to ensuring the privacy and confidentiality of our donors' personal information.

## **Information Collected:**

Donors are informed of what information is being collected and how it will be used through this Agreement and other communication channels.

Talbert House may collect and maintain the following types of donor information:

- Contact Information: Names, addresses, phone numbers, and email addresses.
- Donation History: Records of contribution, including amounts and dates.
- Financial Information: Payment details, such as credit card information, for processing donations.

# Use of Information:

The information collected will be used for the following purposes:

- Processing and acknowledging donations.
- Providing donors with receipts and updates on Talbert House's activities.
- Internal record-keeping and reporting.
- Complying with legal and regulatory requirements.

## **Privacy and Security:**

Talbert House is committed to protect the privacy and security of donor information. All reasonable measures will be taken to prevent unauthorized access, disclosure, or attention of donor information. Talbert House employs security measures to protect donors' personal information, including encryption and restricted access to sensitive data.

## **Third-Party Disclosures:**

Talbert House does not sell, trade, or share donor information with third parties. Limited exceptions may include trusted service providers who assist in donation processing or communications, provided they agree to maintain the confidentiality of the information.

## **Donor Choice:**

Donors have the right to:

- Opt-out of receiving communications from Talbert House.
- Request to remain anonymous in Talbert House publications.
- Access their personal information and request corrections.

#### Access:

Donors can contact Development at 513-751-7747 or email at development@talberthouse.org to review their personal information and request corrections

## Choice:

Donors can inform Talbert House if they do not wish their personal information to be shared outside the organization by contacting Development at 513-751-7747 or email at development@talberthouse.org.

# **Changes to the Agreement:**

Talbert House reserves the right to modify this Donor Privacy Agreement at any time. Any changes will be effective immediately upon posting the revised Agreement on the Talbert House website.

#### **Contact Information:**

If donors have questions or concerns about this Donor Privacy Agreement or their personal information, they may contact Development at 513-751-7747 or email at development@talberthouse.org.

By donating to Talbert House, donors acknowledge their understanding and acceptance of this Donor Privacy Agreement.